

BACKGROUND

1. The City of Ocala requires a single-component, 100% silicone, moisture-curing, waterproof roof coating. This coating must create a seamless, monolithic barrier that protects the roof from weathering, standing water, erosion, and ultraviolet (UV) exposure.

CONTRACT TERM/DELIVERY TIMELINE

1. **Term:** The resulting contract will be for an initial term of two (2) years.
2. **Renewals:** Two (2) optional, one-year renewal terms.
3. **Escalation:** Any price increase for contract renewal will be subject to negotiation as approved by the City of Ocala. In no case will the increase exceed three percent (3%) annually unless there are mitigating market conditions. Price increases shall be based on the CPI-U and Vendor must submit their request for an increase with CPI justification at least 90 days before the end of the current term.
4. **Lead Time:** The maximum acceptable lead time on materials is two (2) weeks.

DELIVERY

1. Supplies will be delivered or shipped to Facilities Management, 1805 NE 30th Ave, Bldg. 1000, Ocala, FL, 34470.
2. Scheduling of all deliveries shall be coordinated with the City Project Manager.

PROJECT SUMMARY, DELIVERABLES AND HOURS

1. **Project Summary:** The Contractor will be required to perform the following services for the City of Ocala:
 - Provide a single-component, 100% silicone, moisture-curing, waterproof roof coating. This coating must create a seamless, monolithic barrier that protects the roof from weathering, standing water, erosion, and ultraviolet (UV) exposure.

Key Features

- High solids content – enables one-coat application
- Recommended for new and existing roofs
- Long-term weathering protection
- High reflectivity for cool roof applications
- Withstands permanent water ponding
- Mold and mildew resistant
- Application methods: brush, roller, squeegee, and airless sprayer
- Wide temperature application range
- Excellent adhesion to various substrates:
 - Sprayed polyurethane foam (SPF)
 - Metal roofs
 - Elastomeric coatings
 - Polyvinyl chloride (PVC)
 - Concrete
 - Ethylene propylene diene terpolymer (EPDM)

- Thermoplastic polyolefin (TPO)
- Metal roofs

Functionality

- This coating can be used as a full roof system with accessory products to create a waterproof membrane on complex roof surfaces.
- Meet or exceed ASTM D7281 Water Migration Resistance standards.
- Fifteen-year lifetime product warranty (roof coating only)

Application Requirements

- Target application rate: 25 wet mils
- Minimum dry mil thickness: 22 mils

Contractor shall specify the shelf life of the product and recommended storage conditions.

Contractor shall specify the delivery costs of the product in 5-gallon and 55-gallon barrels.

2. **Deliverables:** The Contractor shall provide safety data sheets (SDS) for the product and accessories. Deliverables must be provided to the City of Ocala Project Manager before payment for such work.
3. **Working Hours:** The Contractor shall deliver materials during the project's standard working hours, which are 7:00 AM to 3:00 PM, Monday through Friday, excluding holidays. For work outside of these hours, the Contractor must provide a 48-hour advance notice to the City Project Manager, who reserves the right to decline the request.

VENDOR EMPLOYEES AND EQUIPMENT

1. The Contractor shall provide an assigned Project Manager, who will be the primary point of contact. Contractor must provide a valid telephone number and address at all times to the City Project Manager. The telephone must be answered during normal working hours or voicemail must be available to take a message.
2. At the request of the City, the Contractor must replace any incompetent, unfaithful, abusive, or disorderly person in their employment. The City and the Vendor must each be promptly notified by the other of any complaints received.
3. The employees of the Contractor must wear suitable work clothes and personal protective equipment as defined by OSHA. Employees shall be clean and in as good appearance as the job conditions permit.
4. Contractor will operate as an independent contractor and not as an agent, representative, partner or employee of the City of Ocala, and shall control their operations at the work site, and be solely responsible for the acts or omissions of their employees.
5. No smoking is allowed on City property or projects.
6. Contractor must possess/obtain all required equipment to perform the work. A list of equipment shall be provided to the City upon request.
7. All company trucks must have a visible company name/logo on the outside of the vehicle.

CITY OF OCALA RESPONSIBILITIES

1. The City of Ocala will furnish, the following services/data to the Vendor for the performance of services:
 - A. Access to City buildings and facilities to perform the work.
 - B. Provide office facilities for the Contractor, if needed.
2. The City reserves the right to purchase any materials for the Contractor to use. The Vendor shall not charge a mark-up fee for material furnished by the City.

VENDOR RESPONSIBILITIES

1. The Contractor shall complete all work performed under this solicitation following the policies and procedures of the City of Ocala and all applicable State and Federal laws, policies, procedures, and guidelines.
2. The Contractor shall obtain and pay for any licenses, additional equipment, dumping and/or disposal fees, etc., required to fulfill this contract.
3. Installation shall comply with all requirements and instructions of applicable manufacturers.
4. Contractor is responsible for any damages including but not limited to buildings, curbing, pavement, landscaping, or irrigation systems caused by their activity. Should any public or private property be damaged or destroyed, the Contractor at their expense, shall repair or make restoration as acceptable to the City of destroyed or damaged property no later than one (1) month from the date damage occurred.
5. If the Contractor is advised to leave a property by the property owner or their representative, the Contractor shall leave without altercation. The Contractor shall then contact the City Project Manager within 24 hours and advise of the reason for not completing the assigned project.
6. Data collected by the Contractor shall be in a format compatible with, or easily converted to City's databases. A sequential naming convention should be applied to the files and documentation provided to the City.
7. The Contractor shall ensure that all documents prepared under this contract have been prepared on a Windows-based operating system computer using the most current version of Microsoft Office, which includes: Word, Excel, PowerPoint, Access, or any other software as specified and approved by City staff.

SAFETY

1. The Contractor shall be fully responsible for the provision of adequate and proper safety precautions meeting all OSHA, local, state, and national codes concerning safety provisions for their employees, sub-contractors, all building and site occupants, staff, public, and all persons in or around the work area.
2. In no event shall the City be responsible for any damages to any of the Contractor's equipment, materials, property, or clothing lost, damaged, destroyed, or stolen.
3. Prior to completion, storage and adequate protection of all material and equipment will be the Contractor's responsibility.

WARRANTY

1. Contractor will provide a 10 to 20-year material warranty from the date of delivery, against operational failure caused by defective material or workmanship which occurs during normal use.
2. All manufacturer warranty documentation and owner/operator manuals must be provided before the final payment request.

INVOICING

1. All original invoices will be sent to: Gary Crews, Project Manager, Facilities Management Department, 1805 NE 30th Avenue, Building 1000, Ocala, FL 34470, email: Facilities@ocalafl.gov.
2. Contractor will invoice at least once a month or when applicable.

PRICING AND AWARD

1. Bidder must upload a completed Price Proposal with their response.
2. Bidder must bid on all line items, except optional items.
3. The quantities in the Price Proposal are estimated based on past annual usage and should not be construed as guaranteed minimums.
4. Bids will be received on a unit price basis. The City will pay the Contractor only for the units, the Contractor provides, installs, or constructs.
5. Award will be made to the lowest bidder meeting all requirements outlined herein.